

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

MAY 17, 2016

PRESENT:

Kitty Jung, Chair
Bob Lucey, Vice Chair
Marsha Berkgigler, Commissioner
Jeanne Herman, Commissioner

Nancy Parent, County Clerk
John Slaughter, County Manager
David Watts-Vial, Legal Counsel

ABSENT:

Vaughn Hartung, Commissioner

The Washoe County Board of Commissioners convened at 10:04 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

16-0407 AGENDA ITEM 3 Public Comment.

Nick Tscheekar stated he and Camille Glanzmann were with the Community Foundation of Western Nevada (CFWN). He said they wanted to update the Board on their Youth Network Initiative which addressed the needs of youth who were either homeless, aged out of foster care or were runaways. He noted their new mentor recruitment website was NevadaMentors.org. Ms. Glanzmann stated many youths who were on the streets or were struggling expressed the importance of having someone who could serve as a mentor. While the CFWN did not run mentoring programs, it recognized there were many incredible mentoring agencies in the County. The CFWN wanted to support those agencies and their work so it created an online guide called NevadaMentors.org, which was a one-stop shop for anyone who wanted to become a mentor. She said there were approximately 10 agencies listed. NevadaMentors.org was a place where individuals could connect with an agency that was suitable for them. She hoped the Board could help promote the website and their cause. Mr. Tscheekar added the CFWN recently adopted their second community initiative which was tentatively titled The Family Caregiver Support Network. This initiative was directed at the needs of unpaid family caregivers to senior citizens. He mentioned the CFWN had been doing a lot of work with the County's Senior Services Department. In response to Chair Jung, Ms. Glanzmann stated she was currently an AmeriCorps VISTA member while Mr. Tscheekar had finished his service with AmeriCorps VISTA and was a full-time staff member at the CFWN.

Cathy Brandhorst spoke about matters of concern to herself.

16-0408 **AGENDA ITEM 4** Announcements/Reports.

Commissioner Herman stated the Senior Center was in need of a refrigerated unit to store meals. She asked whether anyone knew of one available or for a small price, and if so to let her know.

Commissioner Lucey said as the acting Reno-Sparks Convention and Visitors Authority Chairman, he wanted everyone to know about Reno Craft Beer Week. He stated the event promoted some of the new emerging businesses within the region and for more information people could visit RenoCraftBeerWeek.com. He encouraged people to attend and support the local businesses. He requested staff to provide an update regarding the status of the dispatch consolidation.

Commissioner Berkbigler concurred with Commissioner Lucey's request regarding the dispatch consolidation.

Chair Jung remarked the County was working on being able to manage the 211 phone number, which was a number that provided information about various resources. She instructed staff to contact Nick Tscheekar and Camille Glanzmann with the Community Foundation of Western Nevada in order to obtain assistance with the 211 phone number. Regarding Reno Craft Beer Week, she added the District Board of Health was looking into creating some ordinances which would make craft brewing easier. She noted the District Board of Health wanted the County to be the national standard.

Commissioner Lucey agreed with Chair Jung that this was an issue the County needed to start looking into since craft brewing businesses were very different from a standard bar or restaurant. He mentioned there had been discussions regarding the addition of wineries to the area. He noted a city in the area was working on ordinances for wineries and he thought the County could work in conjunction with the necessary entities to ensure the ordinances coincided.

16-0409 **AGENDA ITEM 5** Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses.

John Slaughter, County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

Essentials of Management Development
Jana MacMillan, Library

Promote Yourself! Mini Certificate Program

Michelle Glodt-Mikoliczyk, Comptroller

Guadalupe Gomez, Health

Wanda Jackson, District Attorney

Melanie Stevenson, Assessor

Chair Jung thanked the District Attorney, the Library Director and the Assessor for being present to honor their staff. She noted only women were taking advantage of the employee programs.

Commissioner Lucey commended the department heads for supporting their employees.

DONATIONS

16-0410 **6A** Accept monetary donations to Washoe County Regional Animal Services [totaling \$7,947.50] for the period of January 1, 2016 to March 31, 2016 to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at risk animals received; express appreciation for these thoughtful contributions; and direct the Comptroller's Office to make the appropriate budget amendments. Animal Services. (All Commission Districts.)

16-0411 **6B** Accept a donation of [\$200.00] from Sergeant Randy Hill to the Washoe County Sheriff's Office for the Victim Advocacy Program, and if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.)

16-0412 **6C** Accept a donation of [\$100.00] from Veterans of Foreign Wars (VFW) Post 10053 to the Washoe County Sheriff's Office for the Mounted Horse Unit, and if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.)

Commissioner Berkbigler corrected Agenda Item 6C by noting the donation was for the Mounted Horse Unit.

Sheriff Chuck Allen stated it was an honor to be in the presence of the representatives from the Veterans of Foreign Wars (VFW). He mentioned they came to the Sheriff's Office to recognize Sergeant Randy Hill. He said the Mounted Horse Unit program was a positive part of the Sheriff's Office. On behalf of the entire Sheriff's Office, he thanked the VFW representatives for their donation.

Commissioner Berkbigler added the Mounted Horse Unit was present at a recent memorial and the attendees enjoyed having them there.

16-0413 **6D** Accept a donation of a 1980 Heil Tanker Trailer [estimated value of \$4,000.00] from Circle Transportation Inc. through the subsidiary of Sierra Chemical to be utilized as a training tool at the Regional Public Safety Training Center. Sheriff. (All Commission Districts.)

16-0414 **6E** Accept various military surplus equipment [overall estimated value \$105,508, no charge to the County] donated to the Washoe County Sheriff's Office to be utilized to support Detention Response Team (DRT), K9 Units, RAVEN, Special Weapons and Tactics (SWAT) unit and Search and Rescue of WCSO. Sheriff. (All Commission Districts.)

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Berkbigler, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Items 6A to 6E be accepted.

PROCLAMATIONS

16-0415 **7A** Proclamation – May 15, 2016 is Peace Officers Memorial Day and May 15–21, 2016 is National Police Week.

Commissioner Lucey read and presented the Proclamation.

Sheriff Chuck Allen thanked the Board for the Proclamation on behalf of the Sheriff's Office and their regional law enforcement partners. He encouraged everyone to reflect upon a law enforcement officer they knew or on those who had lost a family member in law enforcement.

16-0416 **7B** Proclamation – May 15-21, 2016 is National Public Works Week.

Commissioner Herman read and presented the Proclamation to Dave Solaro, Community Services Department Director.

Mr. Solaro thanked the Board for the Proclamation and the recognition.

Dwayne Smith, Engineering and Capital Projects Director, thanked the Board for taking a moment to recognize the staff and for supporting all the things that they did. He thanked his staff.

Commissioner Lucey added the Public Works' staff did so much for the community and they had done a tremendous job.

16-0417 **7C** Proclamation – June 2016 is Washoe County Flash Flood Awareness Month.

Commissioner Berkbigler read and presented the Proclamation to Dave Solaro, Community Services Department (CSD) Director.

Mr. Solaro thanked the Board for the Proclamation. He said the initiative to proclaim June as Flash Flood Awareness Month came about because of the flash flood event the County experienced last July. He noted it was a call to the community to understand that they resided in a high dessert which meant rain storms and flash flood events would occur and create hazards. He stated the CSD was here to clean up and take care of the aftermath. He added the CSD got quite a bit of criticism from the community for not being prepared; however, the CSD was as prepared as it could be for flash flood events.

16-0418 **7D** Proclamation – June 2016 is Lake Tahoe Basin Wildfire Awareness Month.

Commissioner Berkbigler read and presented the Proclamation. She spoke about the wildfire dangers that threatened Lake Tahoe. She expressed her gratitude for all the people who came forward to help the County.

Forest Schafer, North Lake Tahoe Fire Protection District Forester, said the Lake Tahoe Basin was at risk from wildfires. He stated wildfires were larger, more expensive, and more destructive. He thanked the Board for the Proclamation which he said represented the partnerships between various agencies and the community. He remarked that everybody had a role to play in mitigating the potential damage from another destructive season of wildfires.

Sonya Sistare, from the University of Nevada Cooperative Extension's Living with Fire Program, commented on the bandanas she brought for the Board. The bandanas had evacuation instructions printed on them.

16-0419 **7E** Proclamation – Honoring Anne Pershing.

Chair Jung read and presented the Proclamation. She said Ms. Pershing was a voice for seniors and that it came as a shock that she had passed so suddenly.

Kevin Schiller, Assistant County Manager, stated Ms. Pershing was a grandma with attitude who advocated for the community. He said he wanted to pass the County's condolences to Ms. Pershing's family.

There was no public comment on the Proclamations listed above.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Items 7A to 7E be adopted.

10:52 a.m. The Board recessed.

10:58 a.m. The Board reconvened with Commissioner Hartung absent.

BLOCK VOTE – AGENDA ITEMS 8, 9 and 10

16-0420 **AGENDA ITEM 8** Authorize reclassification of one Court Clerk III position (#70000337), paygrade J175, to a Supervising Clerk III, paygrade J178, effective July 1, 2016 (fiscal impact \$7,135) as recommended in the FY17 Budget and direct Budget and Human Resources to make the necessary adjustments . Sparks Justice Court. (Commission Districts 3, 4, & 5.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkgigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 8 be authorized and directed.

16-0421 **AGENDA ITEM 9** Recommendation to approve the reclassification of one Administrative Secretary II Position, paygrade K408, to an Administrative Assistant Position, paygrade K406, effective July 1, 2016 (fiscal impact \$5,356), Increase District Court Administrator salary range, paygrade KM464, (net fiscal impact of \$0), and Reclassification of Law Library Assistant II and III positions to Law Library Assistant II/III positions, paygrades K437 and K417, respectively, (fiscal impact \$0), as recommended in the FY17 Budget and direct Budget and Human Resources to make the necessary adjustments. [Total fiscal impact \$5,356.00.]. District Court. (All Commission Districts.)

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Lucey, seconded by Commissioner Berkgigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 9 be approved and directed.

16-0422 **AGENDA ITEM 10** Recommendation to amend the County’s fund balance policy that sets minimum fund balance levels for working capital. Manager. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkgigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 10 be approved.

16-0423 **AGENDA ITEM 11** Discussion and action on the County Manager's recommended Capital Improvement Plan for Fiscal Years 2017-2021. This item may be continued to May 24, 2016 at 10:00 AM. Manager. (All Commission Districts.)

Commissioner Berkbigler stated if citizens had any questions regarding the item, they should contact their Commissioner.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 11 be adopted.

PUBLIC HEARINGS

16-0424 **AGENDA ITEM 12** Discussion and action on the Washoe County Tentative Budget, as well as possible changes to the adoption of the Final Budget for Fiscal Year 2016-17; and approve the changes to position control for Fiscal Year 2016-17. This item may be continued to May 24, 2016 at 10:00 AM. Manager. (All Commission Districts.)

Chair Jung stated the County's budget was Commissioner driven. She said the County Manager and his executive team spent all year with the Commissioners to ensure the budget addressed various issues. She remarked that discretionary funds were implemented for each Commissioner to provide additional funding to non-profit organizations. She noted as soon as the Board approved the budget, it would be working on the next budget.

Al Rogers, Management Services Director, praised the Board, as policy leaders, for giving staff a clear vision and goals which the budget was built upon. He also praised the various County departments for their assistance. He said building the budget while facing relatively flat growth was a good effort by everyone.

Mark Mathers, Budget Manager, said there were a number of changes between the tentative budget that was submitted to the State on April 15th and the final budget. He conducted a PowerPoint presentation. The headings for the slides were as follows: 1) Final Budget Changes. 2) Follow-up to April 26 Questions. 3) Summary of Overall Budget. 4) Summary of Overall Budget (\$634.4 million overall appropriations). 5) FY17 Final Budget – General Fund. 6) General Fund Available Balance. 7) FY17 Budget Results.

Referencing the public safety and judicial positions on the Final Budget Changes slide, Mr. Mathers stated all of the changes were accomplished through a reallocation of resources and none of them required additional resources.

Regarding the FY17 Budget Results slide, Mr. Mathers said the County had a structurally imbalanced budget for many years; however, despite a 0.2 percent property tax cap, after excluding contingencies, the General Fund Budget was essentially balanced for the first time in a long time.

Chair Jung commended Mr. Mathers. She said he demonstrated how important and vital he was to the County. She also thanked Mr. Rogers. She identified various departments and thanked them for realigning their existing budget in a way that actually addressed what their budget needs were. She thanked staff for addressing the Commissioners' issues.

Commissioner Berkgigler mentioned constituents continually expressed the importance of the parks and she thanked the budget team for increasing the funding for the Parks Department.

Commissioner Lucey stated a lot of people benefited from the diligent work of the Budget Department. He commended the executive staff and the County Manager for their work.

Commissioner Herman expressed her gratitude for the wonderful job that was done on the budget.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 12 be adopted and approved.

16-0425 **AGENDA ITEM 14** Public Comment.

Cathy Brandhorst spoke about matters of concern to herself.

16-0426 **AGENDA ITEM 15** Announcements/Reports.

Commissioner Lucey announced that Jennifer Budge, Park Operations Superintendent, was leaving the County to take a position with Carson City as their new Parks Director. He wished Ms. Budge success and thanked her for her service to the County. He also announced that Joey Orduna Hastings, Assistant County Manager, would also be leaving to become the Chief Executive Officer of the National Council of Juvenile and Family Court Judges. He said Ms. Orduna Hastings was a very trusted, reliable, and friendly voice to speak to. He asked staff to prepare an agenda item to recognize Ms. Orduna Hastings for her service and he requested for Ms. Orduna Hastings to run the next Board meeting.

Chair Jung echoed Commissioner Lucey's comments.

16-0427 **AGENDA ITEM 13** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

11:32 a.m. On motion by Commissioner Lucey, seconded by Commissioner Berkgigler, which motion duly carried with Commissioner Hartung absent, it was ordered that the meeting recess to a closed session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.

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11:49 a.m. There being no further business to discuss, the meeting was adjourned without objection.

KITTY K. JUNG, Chair
Washoe County Commission

ATTEST:

NANCY PARENT, County Clerk and
Clerk of the Board of County Commissioners

*Minutes Prepared by:
Michael Siva and Doni Gassaway, Deputy County Clerks*